

# INITIAL LICENSURE VIA PORTFOLIO

## NON-TRADITIONAL PATHWAY TO A TIER 3 LICENSE

### ABOUT LICENSURE VIA PORTFOLIO

Licensure via portfolio is a non-traditional pathway to teacher licensure in Minnesota. Specifically, a teacher can obtain a Tier 3 license by successfully evidencing the required standards in one or more portfolios and by passing applicable testing.

### ELIGIBILITY

To be eligible for the portfolio process, a teacher must hold a regionally accredited bachelor's degree and have either: (1) completed a year-long mentorship program or (2) completed two years of teaching as a teacher of record in the licensure area sought.

Note: Teachers seeking a CTE license are exempt from the requirement to hold a bachelor's degree.

### PORTFOLIOS REQUIRED

For initial licensure, a teacher must submit the following portfolios:

- **Pedagogy:** A pedagogy portfolio demonstrates the teacher's ability to meet the Standards of Effective Practice. A teacher can use a passing score on the edTPA in place of a pedagogy portfolio.
- **Content:** A content portfolio demonstrates the teacher's ability to meet license-specific content standards.
- **Core Skills:** Core skills portfolios are required for teacher's seeking initial licensure in a special education field or CTE field.

### COSTS

Initial Portfolio Fee: \$300

Subsequent Portfolio Fee(s): \$200



# KEY STEPS & TIMELINES

## INITIAL LICENSURE VIA PORTFOLIO

01

### ELIGIBILITY

The teacher must submit an Eligibility Form to confirm their ability to seek licensure through the portfolio process.

02

### PREPARE PORTFOLIOS

Once eligibility is determined, the teacher has up to one year to submit their portfolio(s). At the time the teacher submits the portfolio(s), they will be required to submit the review fee.

03

### REVIEW OF PORTFOLIO(S)

A teacher's pedagogy portfolio is reviewed by a panel of reviewers. The teacher may choose to present their pedagogy portfolio to the panel on a set review date. A teacher's content portfolio and core skills portfolio (if applicable) are reviewed by two content experts.

04

### OBTAIN RECOMMENDATION

After the teacher's portfolio(s) are submitted, the reviewers have 90 days to assess the portfolio(s) and provide a recommendation for licensure or indicate why the teacher is not being recommended for licensure.

05

### APPLY FOR LICENSURE

Once recommended for licensure, the teacher must apply for a Tier 3 or 4 license.

